

EEOC Statistics for a single customer

Enter the following set of commands at the TCL window (or add all of the commands to a menu, if you have the developer edition of Conductor). After each command are notes on what you should enter.

RPTSHELL Q~JOB_ORDER_DETAIL NORPT

When the Job Order Assignment Query window is displayed, enter the Customer Number (or any other search criteria, such as a date range for assignment). Press F9. This step will select all assignments for the customer.

FSELECT JOB_ORDER_DETAIL SETTING EMP_ID

This step selects the employees on those assignments. No input is required.

RPTSHELL N RBASIC RPT_EEOC

Select the output destination (such as a printer), then enter today's date in the End Date box that displays. This selects all of the employees that were entered through the current date.

The resulting report will then only include statistics for the selected customer.